



St. Paul District Arts Foundation

Exhibit Proposal Form

Please submit your completed exhibit proposal and a photo for the poster to info@artfoundation.ca. The recommended deadline to apply is no later than the 1st of the month prior to the exhibit start date.

E.g. Workshops scheduled for January should ideally be submitted by December 1.

<i>Artist Information</i>	
Name:	
Organization/Affiliation	
Phone:	
Email	
Background/Qualification <i>Explanation of any relevant past experience with the subject matter selected.</i>	

<i>Exhibit Information Overview</i>			
Exhibit Title:			
Date and Time	How many pieces Of artwork	Exhibit Hours (# hours)	# of Exhibit Days
<i>description</i>			

Equipment Needs <i>These will be provided by the Arts Foundation.</i>		
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☐ Tables

☐ Speaker/
Sound
system

Volunteers __0__#

☐ Seating

☐ Other:

Materials & Supplies <i>Please list any items the gallery should provide</i>	

Budget	
Commision Rate <i>Percentage for the Gallery</i>	Art Piece <i>How much in total is the overall artwork</i>
30%	

Supplies Cost <i>Please list any supplies you need and how much it is</i>

Approving Parties <i>Minimum 2 board members must approve this proposal</i>		
Name:	Helping with: <i>What role or task will be fulfilled? E.g. advertising, attending the event,</i>	Method of contact <i>Facebook, email, phone #</i>

	<i>assisting with management</i>	

Office Use Only			
☐ Gallery	☐ Blue Studio	☐ Orange Studio	☐ Vocal Studio
Workshop Approved? ☐ Yes ☐ No. Reason for rejection: _____			

Board Use Only		
Strategic Alignment: <i>How does the workshop fulfil the Foundation's Strategic Framework?</i>		
Values:	Fairness	Available to public ++
	Creativity	Guidance, built includes freedom of creativity ++
	Community	Sharing/showing off to the community? 0
	Education	Students learning some drawing techniques. ++
Vision:	Bring the arts community together	Bringing in a new instructor from the community. +
Mission:	Provide a home for arts	Art is happening in the building. ++
Strategic Goals:	Community Awareness	No showoff outside advertising. 0
	Relationships	Forming a new relationship with another artist. +

	Financial Stability	Considering this will take volunteer efforts and potential supplies. 0
	Advancement	Potentially a one off. 0